

## **Fact Sheet – Office of the Comptroller: Researcher's Responsibilities**

- A researcher with signing authority on a research project assumes both rights and responsibilities
- Researchers are responsible for the overall financial management of their research projects
- Researchers initiate and approve all transactions related to their research projects
- Researchers must ensure that all expenditures comply with University policies and procedures
- Researchers have a responsibility to monitor and review on a regular basis all financial transactions that have been processed tot heir research grants and contracts
- Researchers have a responsibility to ensure that sufficient funds are available to fund all expenditures
- Researchers are accountable and responsible for all deficits resulting from over-expenditures, expenses deemed ineligible by the research sponsor and for failure of the researcher to comply with the rules and regulations of the funding agency
- Researchers are responsible for ensuring that the research project is undertaken consistent with the contractual terms of the grant or contract