

## EDUC 5130 RESEARCH PROPOSAL SEMINAR

### REQUIRED HEADINGS:

1. **Course:** EDUC 5130: Research Proposal Seminar 0 credit
2. **Term:** Summer, 2011, Fall, 2011, Winter 2012
3. **Time and date: You must attend 3 different topic sessions from the following Tuesdays and present your approved proposal.**  
May 17, June 21, July 19, August 16, September 20, October 18, November 22,  
December 20, January 17, February 21, March 20, April 17

4. **Course Director(s) name, contact information, telephone number(s), office hours:**

Isabel Killoran, Winters 269, [ikilloran@edu.yorku.ca](mailto:ikilloran@edu.yorku.ca), ext. 20049

5. **Course description**

The purpose of the seminar is threefold: to a) support student development in the conceptualization of the research proposal for the Major Research Project (MRP) and thesis, b) create a community of graduate students around research activities including writing research proposals, conducting field work, writing research report, disseminating research findings at conferences and in academic journals, and c) provide an opportunity for students to present and critique each other's research proposals. Proposal presentations will be scheduled for every session; seminars/workshops on the essentials of proposal preparation will be offered at most sessions. Those enrolled are required to participate in at least three scheduled sessions.

N.B. Seminar sessions are not to replace collaboration with thesis/MRP supervisors

6. **Organization of the Course**

The course is structured in a seminar format with monthly student presentations.

7. **Academic conduct**

Academic honesty is of the utmost importance in any learning endeavour. Please familiarize yourself with the regulations on plagiarism and cheating at York.

8. **Ethics (consent letters)**

You are expected to complete ethics requirements under the direction of your supervisor.

## **b) Attendance**

You are required to attend 3 different topic sessions and present your approved proposal. If you are unable to attend 3 different sessions in the term you are registered, you may attend the following term.

**9. Required Readings:** There are no required readings.

## **10. Course Schedule:**

### **Summer 2011**

May 17 – Introduction to course

June 21 – Narrowing down your topic

July 19 - Choosing the right method to answer your question; Ethics requirements

August 16 - APA

### **Fall 2011**

September 20 - Introduction to course

October 18 - Narrowing down your topic

November 22 - Choosing the right method to answer your question; Ethics requirements

December 20 - APA

### **Winter 2012**

January 17 - Introduction to course

February 21 - Narrowing down your topic

March 20 - Choosing the right method to answer your question; Ethics requirements

April 17 - APA

## **IMPORTANT COURSE INFORMATION FOR STUDENTS**

### **Academic Honesty and Integrity**

York students are required to maintain high standards of academic integrity and are subject to the Senate Policy on Academic Honesty

(<http://www.yorku.ca/secretariat/legislation/senate/acadhonesty.htm>).

There is also an academic integrity website with complete information about academic honesty.

Students are expected to review the materials on the Academic Integrity website

(<http://www.yorku.ca/academicintegrity>).

### **Access/Disability**

York provides services for students with disabilities (including physical, medical, learning and psychiatric disabilities) needing accommodation related to teaching and evaluation methods/materials.

It is the student's responsibility to register with disability services as early as possible to ensure that appropriate academic accommodation can be provided with advance notice. You are encouraged to schedule a time early in the term to meet with each professor to discuss your accommodation needs. Failure to make these arrangements may jeopardize your opportunity to receive academic accommodations.

Additional information is available at <http://www.yorku.ca/cds>. Counselling and Disability Services.

Tel: 416-736-5297

Location: N110 Bennett Centre for Student Services

### **Ethics Review Process**

York students are subject to the York University *Policy for the Ethics Review Process for Research Involving Human Participants*. In particular, students proposing to undertake research involving human participants (e.g., interviewing the director of a company or government agency, having students complete a questionnaire, etc.) are required to submit an Application for Ethical Approval of Research Involving Human Participants at least one month before you plan to begin the research. If you are in doubt as to whether this requirement applies to you, contact your Course Director/Supervisor immediately

### **Religious Observance Accommodation**

York University is committed to respecting the religious beliefs and practices of all members of the community, and making accommodations for observances of special significance to adherents. Should any of the dates specified in this syllabus for an in-class test or examination pose such a conflict for you, contact the Course Director within the first three weeks of class. Similarly, should an assignment to be completed in a lab, practicum placement, workshop, etc., scheduled later in the term pose such a conflict, contact the Course director immediately.

Please note that to arrange an alternative date or time for an examination scheduled in the formal examination periods (December and April/May), students must complete an Examination Accommodation Form, which can be obtained from Student Client Services, Student Services Centre or online at [http://www.registrar.yorku.ca/pdf/exam\\_accommodation.pdf](http://www.registrar.yorku.ca/pdf/exam_accommodation.pdf)

### **Student Conduct**

Students and instructors are expected to maintain a professional relationship characterized by courtesy and mutual respect and to refrain from actions disruptive to such a relationship. Moreover, it is the responsibility of the instructor to maintain an appropriate academic atmosphere in the classroom, and the responsibility of the student to cooperate in that endeavour. Further, the instructor is the best person to decide, in the first instance, whether such an atmosphere is present in the class. A statement of the policy and procedures involving disruptive and/or harassing behaviour by students in academic situations is available on the York website <http://www.yorku.ca/secretariat/legislation/senate/harass.htm>

***Please note that this information is subject to periodic update. For the most current information, please go to the CCAS webpage (see Reports, Initiatives, Documents):***