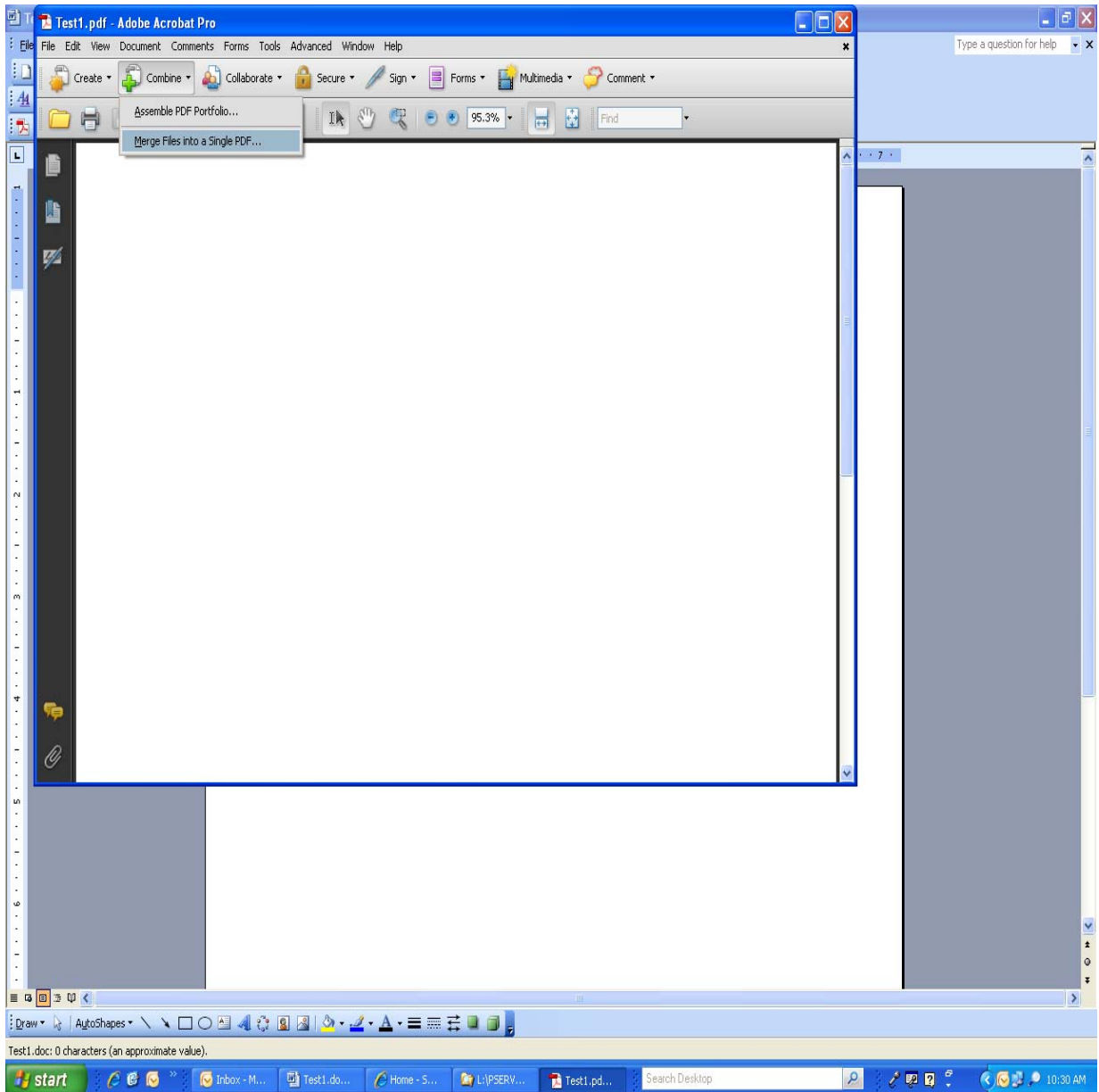
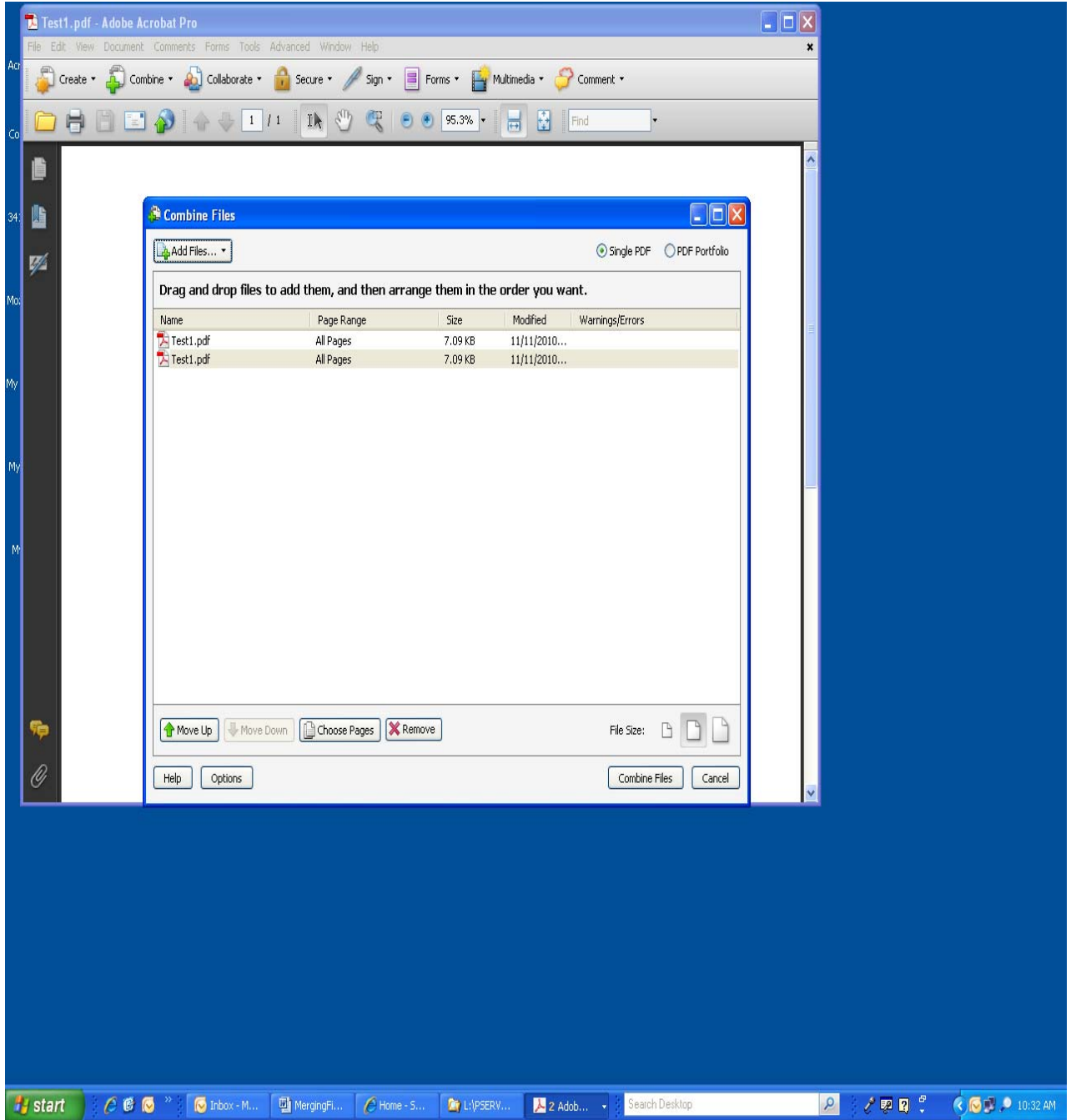


# Merging Files in Adobe Acrobat (.PDF)

## Step 1



## Step 2



### Step 3

- Add files as required
- Arrange them in the order you want, e.g., completed application form, cover letter, detailed resume (5-8 pages)
- Click on Combine Files
- Name the combined file, e.g., Doe.John.Positions3and5

### Step 4

Attach the combined file to an e-mail addressed to [secondeehiring@edu.yorku.ca](mailto:secondeehiring@edu.yorku.ca)