

**YORK UNIVERSITY
FACULTY OF EDUCATION**

APPLICATION FOR SECONDMENT

Your Application Package should consist of this application form, a covering letter and a current detailed resume. Your resume should be (5-8 pages minimum) and should clearly reflect how you meet the posted qualifications.

Please send your Application Package as a combined attachment in Adobe (.pdf) to secondeehiring@edu.yorku.ca and indicate in the subject line the position(s) to which you are applying.

Please indicate the position you are interested in below. All applications must be received by the deadline date of **February 3, 2012.**

Position Number:		Position Applied For:			
Personal Data					
Surname:			First Name:		
Address:				Apartment:	
City:		Province:	Country:		Postal Code:
Home Phone:		Work Phone:		Cell Phone (optional):	
E-mail:					
Employment Data					
School Board:					
School/Department Name:					
School/Department Address:					
City:		Province:		Postal Code:	
Work Phone:					
References:					
1. Name:		Title:		School/Board:	Telephone:
2. Name:		Title:		School/Board:	Telephone:
Employment Equity (completion of this section is voluntary):					
York University is committed to achieve and maintain a fair and representative workforce. We have initiated measures to ensure full participation of all groups protected under human rights legislation, in particular, those which traditionally have been under-represented. We encourage you to self identify by checking the appropriate box(es):					
<input type="checkbox"/> Aboriginal People		<input type="checkbox"/> Persons with Disabilities		<input type="checkbox"/> Women	<input type="checkbox"/> Visible Minorities
Freedom of Information and Protection of Privacy Act (FIPPA)					
Personal information submitted for Secondee Hiring purposes is collected under the authority of Freedom of Information and Protection of Privacy Act and The York University Act, 1965. The information will be used to process applications and for contacting the individual for matters related to the York University's Faculty of Education Secondee Hiring process. The information is kept in confidential files and stored until May of each calendar year. If you have any questions about the collection of this information by the Faculty of Education, please contact Gayathry Wright, Faculty of Education, York University, 4700 Keele Street, Toronto, ON M3J 1P3, telephone 416-736-5463.					

If you require further information, please contact:

Ms. Gayathry Wright - Secretary - Secondee Hiring Committee - Faculty of Education - York University
Telephone: 416-736-5463